



## Trustees' Annual Report for the period

From 01/04/19

To 31/03/20

Charity name: Oxford Academic Health Partners (OAHP)

Charity registration number: 1174725

### Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To advance health by research, clinical care, education and training to provide solutions so that medical research breakthroughs lead to direct clinical benefits.   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | OAHP will support its purpose through providing grant funding, hosting functions that fulfil its objectives and the provision of services.   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The Trustees confirm that they have not varied the constitution of the Charity and therefore as assessed by the charity commission at formation, comply with PB1 of the Guidance. We also confirm that in preparing this report we have operated OAHP with due regard to Guidance PB2 ensuring that all steps taken to achieve public benefit have been for a charitable purpose. This reporting period, activity has been to secure modest funds and develop an approach to grant funding as detailed below, but we confirm that we have given due regard to Guidance PB3 in this matter. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |   |
|------------------------|----------------|---|
| Policy on grant making | Para 1.38      | Grants from OAHP will be provided and governed through grant conditions with the recipient accepting those conditions for management and reporting on activities supported through OAHP funds.<br><br>Grant making is an accepted form of providing funds to support research and education, especially in the health and life sciences sector. For this reason, the Trustees have chosen this as the route for |

|  |           |   |
|--|-----------|---|
|  |           | distributing funds to achieve the aims of OAHF. We have developed grant conditions for use in coming year |
| Policy on social investment including program related investment | Para 1.38 | OAHF is not intending to use Social Investment as a route to achieve its goals.                           |
| Contribution made by volunteers                                  | Para 1.38 | OAHF is not using volunteers to undertake charitable activities.  |
| Other  |           |   |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>OAHF received funds from the Trustees to be used for grant making and small grants will be offered across the staff and students within the Partners to support learning, education, travel, personal development and the dissemination of research evidence or learning new techniques through working in collaborating labs.</p> <p>Full roll out will take place during 2020/2021 and beyond subject to impact of COVID</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |   |
|--|-----------|---|
| Achievements against objectives set                          | Para 1.41 |   |
| Performance of fundraising activities against objectives set | Para 1.41 | COVID 19 impacted on plans during the early part of this financial year with lock down wef 23 March 2020. |

|   |           |  |
|---|-----------|--|
| Investment performance against objectives | Para 1.41 |  |
| Other                                     |           |  |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | OAHP has secured a further £30,000 (for 20/21) of funds from the Trustees to be used for grant making and therefore continues to be supported operationally through in-kind support from the Trustee organisations.              |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 |  |
| Amount of reserves held  | Para 1.22 | zero   |
| Reasons for holding zero reserves  | Para 1.22 | OAHP is supported by in kind resource from the Trustees has no financial liabilities. All activities are currently undertaken by representatives or employees of the Trustees and therefore undertake duties at no cost to OAHP. |
| Details of fund materially in deficit  | Para 1.24 |  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | No uncertainty as the charity is supported by corporate trustees who can provide resource.   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Trustee contributions   |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |   |
| A description of the principal risks facing the charity                         | Para 1.46 | <b>The lock down at the end of this financial year impacted on delivery of grants etc and constraints have continued BUT plans in place to manage this risk going forward</b> |
| Other   |           |   |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Constitution  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | CIO   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustee are fixed as they are corporate Trustee and there are no plans to expand the group. The Trustee do however appoint representatives to help in the day to day running of the CIO in accordance with its constitution. These are selected and agreed by the Board of Trustees at a board meeting. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The charity has the Following hierarchy:<br><br>Board of Trustees<br>Board of Trustee Representatives<br>Executive Management Team |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

### Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Oxford Academic Health Partners                                       |
| Other name the charity uses |   |
| Registered charity number   | 1174725   |
| Charity's principal address | Oxford University Hospitals, Headley Way, Headington, Oxford, OX3 9DU |
|                             |   |

**Names of the charity trustees who manage the charity**

|    | Trustee name                       | Office (if any)   | Dates acted if not for whole year          | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------------------|---|--|---|
| 1  | Oxford University Hospitals NHS FT | Oxford University Hospitals, Headley Way, Headington, Oxford, OX3 9DU | 19 <sup>th</sup> September 2017 to present |   |
| 2  | Oxford Health NHS FT               | Warneford Hospital<br>Warneford Lane<br>Headington<br>Oxford OX3 7JX  | 19 <sup>th</sup> September 2017 to present |   |
| 3  | University of Oxford               | University Offices<br>Wellington Square<br>Oxford OX1 2JD             | 19 <sup>th</sup> September 2017 to present |   |
| 4  | Oxford Brookes University          | Oxford Brookes University,<br>Headington Rd,<br>Oxford OX3 0BP        | 19 <sup>th</sup> September 2017 to present |   |
| 5  |                                    |   |  |   |
| 6  |                                    |   |  |   |
| 7  |                                    |   |  |   |
| 8  |                                    |   |  |   |
| 9  |                                    |   |  |   |
| 10 |                                    |   |  |   |
| 11 |                                    |   |  |   |
| 12 |                                    |   |  |   |
| 13 |                                    |   |  |   |
| 14 |                                    |   |  |   |
| 15 |                                    |   |  |   |
| 16 |                                    |   |  |   |
| 17 |                                    |   |  |   |
| 18 |                                    |   |  |   |
| 19 |                                    |   |  |   |
| 20 |                                    |   |  |   |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |                |  |
|---------------|----------------|--|
| OUH           | Bruno Holthof  |  |
| OH            | Nick Broughton |  |
| UoO           | Gavin Screaton |  |
| OBU           | Linda King     |  |



## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

|  | Type of adviser  | Name | Address |
|--|--|------|---------|
|  |  |      |         |
|  |  |      |         |
|  |  |      |         |
|  |  |      |         |
|  | <b>Name of chief executive or names of senior staff members (Optional information)</b> |      |         |
|  |  |      |         |

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |  |                          |  |
|--|--|--------------------------|--|
|  | <b>Signature(s)</b>                            | Sir John Bell            |  |
|  | <b>Full name(s)</b>                            | Sir John Bell            |  |
|  | <b>Position (eg<br/>Secretary, Chair, etc)</b> | Chair, Board of Trustees |  |
|  | <b>Date</b>                                    | 28 January 2021          |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Oxford Academic Health Partners

No (if any)  
1174725

## Receipts and payments accounts

CC16a

|                     |                                 |    |                               |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date<br>01/04/2019 | To | Period end date<br>31/03/2020 |
|---------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| via partner contributions                             | -   | -                                    | -                                   | -                               | 10,000                        |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | -   | -                                    | -                                   | -                               | 10,000                        |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | -   | -                                    | -                                   | -                               | -                             |
| <b>Total receipts</b>                                 | -   | -                                    | -                                   | -                               | 10,000                        |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | -   | -                                    | -                                   | -                               | -                             |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | -   | -                                    | -                                   | -                               | -                             |
| <b>Total payments</b>                                 | -   | -                                    | -                                   | -                               | -                             |
| <b>Net of receipts/(payments)</b>                     | -   | -                                    | -                                   | -                               | 10,000                        |
| A5 Transfers between funds                            | -   | -                                    | -                                   | -                               | -                             |
| A6 Cash funds last year end                           | 10,000                                    | -                                    | -                                   | 10,000                          | -                             |
| <b>Cash funds this year end</b>                       | 10,000                                    | -                                    | -                                   | 10,000                          | 10,000                        |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £         | Restricted funds<br>to nearest £         | Endowment funds<br>to nearest £         |
|---|--|--|--|---|
| <b>B1 Cash funds</b>  | via partner contributions                              | 10,000                                     | -  | -                                       |
|   |  | -  | -  | -                                       |
|   | <b>Total cash funds</b>                                | <b>10,000</b>                              | <b>-</b>                                 | <b>-</b>                                |
|   | (agree balances with receipts and payments account(s)) | OK   | OK                                       | OK                                      |
|   |  | <b>Unrestricted funds<br/>to nearest £</b> | <b>Restricted funds<br/>to nearest £</b> | <b>Endowment funds<br/>to nearest £</b> |
| <b>B2 Other monetary assets</b>                             | Details  | -  | -  | -                                       |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs                | Cost (optional)                          | Current value (optional)                |
|   |  | -  | -  | -                                       |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs                | Cost (optional)                          | Current value (optional)                |
|   |  | -  | -  | -                                       |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates            | Amount due (optional)                    | When due (optional)                     |
|   |  | -  | -  | -                                       |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                                 | Date of approval                         |   |
|   |  |  | 28/01/2021                               |   |
|   |  |  | 28/01/2021                               |   |

Prof Sir John Bell Chairman

Megan Turmezei Secretary