

Oxford Academic Health Partners

WORLD-CLASS PARTNERSHIPS BRINGING RESEARCH TO LIFE

OXFORD ACADEMIC HEALTH PARTNERS CHARITY #1174725

DOCUMENTS SUBMITTED TO THE CHARITY COMMISSION 26 JANUARY 2024

for the financial year 1 April 2022 to 31 March 2023

OAHP Annual Return

OAHP Annual Report

OAHP Annual Accounts

The public register for the Charity can be found [here](#)

Notes on the Annual Return

- a) An additional Trustee (a. below¹) was added to the list of Corporate Trustees: the five corporate Trustees being the five Partners of the OAHP as below:
 - a. Health Innovation Oxford and Thames Valley, Professor Gary Ford, Chief Executive Officer
 - b. Oxford University Hospitals NHS Foundation Trust, Professor Meghana Pandit, Chief Executive Officer
 - c. Oxford Health NHS Foundation Trust, Dr Karl Marlowe, Chief Medical Officer
 - d. University of Oxford Professor, Gavin Screatton, Head of Medical Sciences Division
 - e. Oxford Brookes University, Professor Linda King, Pro Vice-Chancellor, Research and Global Partnerships
- b) The accounts were drawn up by Megan Turmezei in line with Charity Commission Guidance. The accounts, together with supporting information including bank statements, bank reconciliation statement, analysis of the nature of the grants made as shown in the Annual return and receipts for any grants made to an individual.
- c) The package of information was provided to Martin Harris, Assistant Finance Business Manager, Corporate Services for his review as in previous years. Approval for the accounts was received via email on 19 January 2024.
- d) The draft accounts and Annual Report were circulated to the Chairman, John Bell and the five corporate trustees named in the Public Register for review and approval. The Accounts and Annual Report were subsequently signed by Professor John Bell and Megan Turmezei (secretary) on behalf of the Corporate Trustees and the Board of the Oxford Academic Health Partners (AHSC) on 25 January 2024.
- e) The full set of documents was submitted to the Charity Commission on 25 January 2024 in advance of the deadline of 31 January 2024.

¹ Health Innovation Oxford and Thames Valley (formerly Oxford AHSN) became a full partner of the OAHP on 29 October 2021 [ref Minute 89/21 b)]

Charity Commission Annual Return 2023

OXFORD ACADEMIC HEALTH PARTNERS

Charity registration number: 1174725

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2023.

Financial period

Financial period start date

01/04/2022

Financial period end date

31/03/2023

Income and spending

Income £

£22,598

Spending £

£56,890

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£0

Charitable activities

£0

Other trading activities

£0

Investments

£0

Other

£22,598

Grantmaking

Is grant making the main way your charity carries out its purposes?

Yes

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).Individuals

£1,500

Other charities

£47,398

Other organisations that are not charities

£7,932

Grant recipients related parties

Are any of the grant recipients related parties to the charity?

No

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Joint Research Office OUH Cowley

2nd Floor Unipart House

Garsington Road

OXFORD

Care of Dr Sara Ward

OX4 2PG

Charity Headquarters address

Joint Research Office OUH Cowley

2nd Floor Unipart House

Garsington Road

OXFORD

Care of Dr Sara Ward

OX4 2PG

Membership type

Is the charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

0

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Governance policies

Internal charity financial controls policy and procedures

No

Safeguarding policy and procedures

No

Financial reserves policy and procedures

No

Complaints policy and procedures

No

Serious incident reporting policy and procedures

No

Internal risk management policy and procedures

No

Trustee expenses policy and procedures

No

Trustee conflicts of interest policy and procedures

No

Investing charity funds policy and procedures

No

Campaigns and political activity policy and procedures

No

Bullying and harassment policy and procedures

No

Social media policy and procedures

No

Engaging external speakers at charity events policy and procedures

No

External risk and impact

Donations,

Unknown/No Change/Not Applicable

Other income - grants

Negative

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Unknown/No Change/Not Applicable

Expenditure on overheads

Unknown/No Change/Not Applicable

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Unknown/No Change/Not Applicable

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

0

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

Your role at the charity (select one):

Other

Given names	<input type="text" value="Megan"/>
Family name	<input type="text" value="Turmezei"/>
Telephone number	<input type="text" value="07837401519"/>
Email	<input type="text" value="megan.turmezei@ouh.nhs.uk"/>
Date submitted	<input type="text" value="25/01/2024"/>

It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.



Trustees' Annual Report for the period

From 1 April 2022 Period start date To 31 March 2023 Period end date

Charity name: Oxford Academic Health Partners

Charity registration number: 1174725

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance health by research, clinical care, education and training to provide solutions so that clinical research breakthroughs lead to direct clinical benefits.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OAHP will support its purpose through providing grant funding, and hosting function that fulfil its objectives and the provision of services.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have not varied the constitution of the Charity and therefore as assessed by the Charity commission at formation, comply with PB1 of the Guidance. We also confirm that in preparing this report we have operated OAHP with due regard to Guidance PB2 ensuring that all steps taken to achieve public benefit have been for a charitable purpose. This reporting period, activity has been to secure modest funds and develop an approach to grant funding as detailed below, but we confirm that we have given due regard to Guidance PB3 in this matter.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants and awards from OAHP will be provided and governed through grant conditions with the recipient accepting those conditions for management and reporting on activities supported through OAHP funds. Grant making is an accepted form of providing funds to support research and education, especially in the health and life sciences sector.

		For this reason, the Trustees have chosen this as the route for distributing funds to achieve the aims of OAHF across its Partner organisations.
Policy on social investment including program related investment	Para 1.38	OAHF is not intending to use Social Investment as a route to achieve its goals.
Contribution made by volunteers	Para 1.38	OAHF is not using volunteers to undertake charitable activities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The key activity for the year ending 31 March 2023 was the implementation of the Research Development Award introduced to support the development of research capability, capacity, and clinical academic careers with a focus on the Partners' nurses, midwives, Allied Health Professionals and Pharmacists and with an emphasis on research projects and courses, potential legacy, collaboration, and partnership working and further spread across OAHF.</p> <p>Research evidence drives improvements in the quality of care provided to patients and service users and can yield solutions to some of the day-to-day challenges of delivering high-quality health and care services.</p> <p>Research-active healthcare organisations tend to see better patient outcomes, report higher levels of patient experience, and have better staff recruitment and retention compared with those who are less research active. Across England, the culture and support to include allied health professionals and other frontline workers in clinical research programmes is lacking.</p> <p>The Research Development Award Scheme takes steps to address this, supporting the development of a research culture that is inclusive of all professionals and patients.</p> <p>The scheme is part of OAHF's ongoing strategy of championing research literacy across the clinical and allied health disciplines, to help build and maintain the foundations for</p>

		<p>robust, interdisciplinary health and care research.</p> <p>The initial sum available from the OAHF was £50,000 and this pot was increased to £72,5000 with contributions from NIHR Oxford Biomedical Research Centre (BRC) and NIHR Oxford Health Biomedical Research Centre making the total amount significant. The generosity of the two BRCs is acknowledged as is the contribution (in kind) from the NIHR Oxford and Thames Valley Applied Research Collaboration.</p> <p>Applications were invited on 22 May 2022 and the process closed on 22 July 2022. All 50 applications were acknowledged and individuals kept updated on the process to date.</p> <p>The judging panel, made up senior healthcare professionals, researchers and academics from across the Partners, met on 15 August 2022 and used several criteria in the selection of 26 Awards covering 19 professional groups from four of the OAHF partners. The Awards were ratified by the Board of the Oxford Academic Health Partners at its meeting on 26 August 2022. An update on the Awards is available here</p> <p>The nature of the awards ranged from funding for a MSc in Leadership in Health and Social Care at the University of Derby for OUH Hand Therapist Zoe Miles, funding support for a short-term (three month) collaborative research project between Oxford Health NHS Foundation Trust and the Centre for Suicide Research University of Oxford that focused on suicide and self-harm in nurses. The work was completed and published in the Journal of Advanced Nursing in August 2023 as “Suicidal Thoughts and Behaviours amongst student nurses and midwives”. Other awards included funds to support Amanda Colston, Senior Research Nurse and Team Lead in the Mental Health Clinical Research facility, Oxford Health NHS FT and the NIHR Oxford Health Biomedical Research Centre continue her studies at Cardiff University and is undertaking a systematic review of the aftercare needed for patients who receive genetic results as part of a clinical trial.</p> <p>The interest from a very wide range of individuals from all OAHF Partners was strong and the spread across the organisations was appropriate. The Judging Panel highlighted the overall strong nature of the applications. The Award is regarded as both the means of improving research capacity and capability across the Partners in support of individuals’ learning and development of clinical academic careers and a highly successful means of raising the profile of the Charity, OAHF and its Partners.</p> <p>Reports are being received on the impact of the Awards made particularly in relation to the development of research capability and capacity as a means of personal and professional development and developments in the care of patients and their families.</p>
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		<p>The Award was highlighted in one of the case <u>studies</u> submitted to NIHR in July 2023 in support of the OAHF Annual Report for 2022/2023.</p> <p>An extract is given below:</p> <p>“This knowledge and insight gained by completing my first year of doctorate of nursing, not only transformed my understanding of nursing as a discipline, as an art form and science, but also transformed my clinical practice which directly affects my decisions relating to patient care and the quality of care.” Advanced Nurse Practitioner.</p> <p>“The focus of my PhD is the investigation of the experiences of patients living with musculoskeletal impairments following critical illness, and to inform the development of a complex intervention.” Critical Care Physiotherapist ICU</p> <p>Work in the development of clinical academic careers for non-medical healthcare professionals continues across individual Partners with the strong support of the Oxford Academic Health Partners Board and team.</p> <p>All payments made by the Charity relate to the Awards apart from the regular bank charges made by HSBC.</p> <p>Four Awards from the previous financial year were also made during the year completing the 21/22 Charity Awards.</p> <p>One Awardee from 2021/22, a Consultant in Palliative Care, said “Thank you for the substantial grant of £1500 toward attending the conference and understanding palliative care practice in Quebec province. The conference was of excellent quality I have worked as a specialist in palliative medicine for 25 years and in the field for 30 years and it is rare to learn from almost every speaker. This conference provided that opportunity.”</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The year end position is strong with funds available to complete the payment of funds to Awardees.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	n/a
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Contributions from the Partners and other associated bodies including NIHR Oxford Biomedical Research Centre, NIHR Oxford Health Biomedical Research Centre and NIHR Applied Research Collaborative Oxford and Thames Valley.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The five Trustees are fixed as they are corporate Trustee and there are no plans to expand the group. The Trustee do however appoint representatives to help in the day to day running of the CIO in accordance with its constitution. These were selected and agreed by the Board of Trustees at a board meeting in 2017. In effect the Board of the Oxford Academic Health Partners act in this way.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	Oxford Academic Health Partners
Other name the charity uses	
Registered charity number	1174724
Charity's principal address	c/o Joint Research Office, OUH Cowley Floor 2 Unipart House, Garsington Road, Oxford OX4 2PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Bruno Holthof	CEO, Oxford University Hospitals, Headley Way, Headington, Oxford, OX3 9DU	To 30 June 2022	Oxford University Hospitals NHS FT
1	Professor Meghana Pandit	CEO, Oxford University Hospitals, Headley Way, Headington, Oxford, OX3 9DU	From 1 July 2022 (interim) and 1 February 2023 (permanent)	Oxford University Hospitals NHS FT
2	Dr Nick Broughton	CEO, Oxford Health NHS FT Warneford Hospital Warneford Lane Headington Oxford OX3 7JX		Oxford Health NHS FT
3	Professor Gavin Sreaton	Head of Medical Sciences Division, Level 3, The John Radcliffe Hospital, Headley Way, Headington Oxford OX3 9DU		University of Oxford

4	Professor Linda King	Pro Vice-Chancellor, Research and Global Partnerships Oxford Brookes University, Headington Rd, Oxford OX3 0BP		Oxford Brookes University
5	Professor Sir John Bell	Chair of OAHP Board and Regius Professor of Medicine, University of Oxford, Old Road, Oxford		
6	Professor Gary Ford	CEO, Health Innovation Oxford and Thames Valley		Health Innovation Oxford and Thames Valley

Corporate trustees – names of the directors at the date the report was approved

Director name		
Professor Meghana Pandit	OUH NHS FT	
Dr Karl Marlowe	OH NHS FT	Previously Dr Nick Broughton to 30 June 2023
Professor Gavin Screatton	University of Oxford	
Professor Linda King	Oxford Brookes University	
Professor Gary Ford	Health Innovation Oxford and Thames Valley	Formerly Oxford Academic Health Science Network
OAHP		
Professor John Bell	Chairman OAHP Board	
Megan Turmezei	Secretary OAHP Board	

Name of trustees holding title to property belonging to the charity **NONE**

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Professor Sir John Bell	Megan Turmezei
Position (e.g. Secretary, Chair, etc)	Chairman, OAHP Board	Secretary, OAHP Board
Date	25 January 2024	25 January 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Oxford Academic Health Partners

1174725

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2022		31/03/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Contribution from Oxford Health BRC	7,500	-	-	7,500	40,000
refund from University of Oxford	98	-	-	98	-
Contribution from Oxford BRC	15,000	-	-	15,000	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	22,598	-	-	22,598	40,000
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,598	-	-	22,598	40,000
A3 Payments					
Charity Awards	56,830	-	-	56,830	-
Bank charges	60	-	-	60	-
	-	-	-	-	-
Sub total	56,890	-	-	56,890	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,890	-	-	56,890	-
Net of receipts/(payments)	- 34,292	-	-	- 34,292	40,000
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	55,763	-	-	55,763	-
Cash funds this year end	21,471	-	-	21,471	40,000

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	balance at year end	21,471	-	-
		-	-	-
	Total cash funds	21,471	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	<u>Details</u>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	<u>Details</u>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	<u>Details</u>	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
	<u>Details</u>	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
	Professor Sir John Bell		John Bell	25-Jan-24

Megan Turmezei

Megan Turmezei

25-Jan-24